

WAVERLEY BOROUGH COUNCIL

[HOUSING OVERVIEW AND SCRUTINY COMMITTEE]

[6 JULY 2020]

Title:

Covering Report for Housing Maintenance Contracts Procurement
O&S Working Group Report

A Review Report of the Housing Overview & Scrutiny Committee

Portfolio Holder: Cllr Rosoman, Portfolio Holder for Housing and Community Safety

Head of Service: Hugh Wagstaff, Head of Housing Operations

Key decision: No

Access: Public

1. Purpose and summary

The purpose of this report is to set out the recommendations made by the Working Group (the Group) regarding the procurement and specification of the housing maintenance contracts.

2. Recommendation

It is recommended that the Housing O&S Committee considers the report and the recommendations within it and agrees them for submission to the Portfolio Holder and/or Executive.

3. Reason for the recommendation

One of the roles of O&S is policy development and the Group was formed in order to look in detail at the possibilities regarding the procurement and specification of the housing maintenance contracts. As a result the Group has made several recommendations which should be considered by the Housing O&S Committee and submitted to the Portfolio Holder/Executive if agreed by the Committee.

4. Relationship to the Corporate Strategy and Service Plan

Outcome 2 of the Housing Operations Service Plan 2020-23 aims to ensure that 'the service meets the needs of all tenants and their families'. Procuring value for money contracts which deliver good services will contribute towards achieving this outcome.

5. Implications of decision

5.1 Resource (Finance, procurement, staffing, IT)

Housing maintenance contracts costs are included within the Housing Revenue Account 30 year Business Plan. The business plan for 20/21 specifically includes

a £200,000 contingency budget as well as additional contingency within the overall expenses budget to cover anticipated procurement costs arising from the new tendering process. Given the volatility of the market the procurement approach and price evaluation should be whatever is most appropriate at the point in time when procuring.

5.2 Risk management

All decisions relating to the procurement of the contracts discussed in the attached report should take full account of risk implications and management.

5.3 Legal

The legal implications relating to this report concern the future procurement routes available to the Council and the options for the framing of that tender. The proposals and options set out within this report accord with both the Council's Contract Procurement Rules and the Public Contracts Regulations. The report's recommendations are all options that the Council could, if recommended by the Committee and agreed by the Executive, take forward as part of its tender process.

5.4 Equality, diversity and inclusion

There are no direct equality, diversity or inclusion implications in this report. The decisions made regarding the procurement and specification of the Responsive Repairs, Voids Refurbishment and Disabled Adaptations contracts will need to undertake equality impact assessments to ensure service delivery meets the requirements of the Public Sector Equality Duty under the Equality Act 2010.

5.6 Climate emergency declaration

As set out in the attached report, the Group considered the possibilities for reducing the environmental impact of the contract.

6. Other options considered

The purpose of the working group was to consider the options available for the procurement of the contracts.

7. Governance journey

After consideration and agreement by the Housing O&S Committee this report will be submitted to the Portfolio Holder/Executive for approval of the recommendations.

Annexes:

Annexe 1 – Housing Maintenance Contracts Procurement O&S Working Group Report: A Review Report of the Housing Overview & Scrutiny Committee

Background Papers

There are no background papers, as defined by Section 100D(5) of the Local Government Act 1972).

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